

**ROSEWORTH SURGERY  
PATIENT PARTICIPATION GROUP MEETING  
MARCH 04<sup>TH</sup> 2014**

**A G E N D A**

- 1. CQC work**
- 2. 2014 Survey results (Appendix 1)**
- 3. Action plan**
- 4. AOB**
- 5. Next Meeting**

**ROSEWORTH SURGERY PATIENT PARTICIPATION GROUP  
MINUTES OF MEETING HELD ON  
4<sup>th</sup> MARCH 2014 AT ROSEWORTH SURGERY**

Present: C Ramsey (Practice Manager) Grace Platten (Practice Secretary)  
Sue Pearson, Philip Baker, Mike Hopper, David Richardson, Jo Richards, Sue  
Jobe, Alan Rakison, Tony Walker, George Holmes, Eric Wright, Valerie Hay,  
Eileen Railton, Michael Thomas, Elsie Wade.

**1. Introductions**

**2. CQC Outcomes** – as a result of a request at an earlier meeting, Christine presented a short introduction of CQC and what it means to us a practice, touching on the following subjects:

- The Practice had to be registered by April 2013
- The Practice will be visited within 18 months of this date – this will involve a group of CQC inspectors coming to the Practice to ensure that we are continuing to meet the Essential Standards of Quality and Safety
- The inspection will involve the inspectors talking to patients, staff and the Participation Group and they will draw upon the expertise of the PM and clinicians (any member of the PPG not wishing to be involved please let Grace/Chris know).
- The visit is scheduled and 48 hours notice is given
- One the visit is completed the inspectors will make the decision whether or not the practice is complaint or not. If the practice is not then the inspector will consider the impact this would have on the patients i.e. minor/moderate/major – and an action plan will be drawn up and a completion date agreed.
- All inspections will be published on the CQC website – it will also be added to the Practice website.

**3. 2013/2014 Patient Survey Results** – the results of this year's survey have been collated and were discussed in depth. All issues were addressed and this year's action plan was drawn up and agreed and will be displayed in the surgery reception area and on the website and in the Practice Newsletter, once it has been submitted (by 31<sup>st</sup> March 2014). Anyone wishing to have a copy please let Grace know and we will arrange this.

#### **4. Any other business**

- Electronic prescribing – how are medications monitored and who gives authorisation for prescriptions and indeed to become a member of the scheme? Chris to get back to Mr Baker regarding this.
- Some members have had difficulty ordering on line if meds are not due or if a review is needed however this is not very clear – Grace to see Alan Travis regarding this.
- The PPG are extremely worried regarding recent news reports of patient information being sold on to insurance companies. We have assured our patients that we will keep them informed regularly with any updates on this issue and also that we have opt out forms for anyone wishing to use them.
- Minor surgery – why is this being done at Cobalt? Patients still have the choice to go to Molineux Centre however Cobalt's lists are generally shorter and they also carry out minor surgery on the face and neck which not every one does.
- PPG – try again to encourage younger members to attend. The PPG constitution was revisited.
- Patients asked why for minor surgery are they being referred to Cobalt NHS Centre, Grace will look into this and report back at next meeting.

**Date of next meeting 3<sup>rd</sup> June 2014**